

~~SECRET~~

DIARY NOTES

DD/S

3 June 1964

25X1A

1. I reviewed with [REDACTED] and his Credit Union people the procedures for making loans. I am satisfied that these procedures are sound and that the mistakes which are made by the Credit Union are well within the limits which might be expected of a loan organization of this magnitude and complexity. (See my memorandum to General Carter dated 3 June.)

25X1A9a

2. I ascertained from Mr. Kirkpatrick that he does not wish to make an exception to our medical standards in the case of [REDACTED] (I advised Dr. Tietjen.)

25X1A9a

3. [REDACTED] presented to me a request by the Office of Logistics to hire two temporary employees under their established quota for part-time, temporary employees. The two applicants are really summer-only employees, children of employees in other Government agencies. Inasmuch as this would be in violation of our established policy of not having a summer-only program, I told the Office of Personnel to disapprove the request. I also agreed that we should not hire temporary employees to replace the permanent staff to take up the slack during vacations, etc., since this is not the intent of the authorization for temporary or part-time employment.

25X1A9a

4. I authorized the Office of Personnel to send their invitation to the college associates for a two-day seminar this fall. I also asked them to make up a proposed agenda as soon as they know what dates are acceptable to the associates so that we can clear it with Mr. Kirkpatrick.

25X1A9a

5. [REDACTED] telephoned to say that the Director had received a letter from Mr. Jack Valenti advising that Mr. Kirkpatrick had been selected to receive the President's Award for Distinguished Federal Civilian Service. The award will be made on Monday, 22 June, at noon. The Director wishes to attend and also wants General Carter, the four Deputies, Larry Houston, Jack Earman, and John Bross to attend. Kirk will be asked for a list of his personal friends or family whom he would like to invite. The letter and action will be coming down to us from the Director's office.

25X1A9a

6. Dr. Tietjen reported that [REDACTED] is decided to resign. He said that he thought the real reason was [REDACTED] determination to study psychiatry,

~~SECRET~~

which he could not see any possibility of doing in the Agency for at least two more years. He would stay with the Agency if we would sponsor his psychiatric training. I told John that I did not feel like doing this and that he should accept [REDACTED] resignation.

25X1A9a

7. I inspected the rooms which have been selected for the barber shop and the physical exercise facility.

a. The barber shop was originally planned for three chairs. I think that the six now proposed by Emmett Echols will be pretty crowded unless the shop operates on an "appointment-only" basis.

b. The exercise facility is going to pose quite a problem. There are no water or sewage mains nearby, and it seems essential to me that we provide a shower and toilet facilities in or near this facility. In any case, we must get going on this; otherwise, we will have little chance of having the facility in operation by 1 September.

8. I met with Bob Bannerman, Emmett Echols, John Tietjen, and Larry Houston to discuss systematizing in some way the identification of disgruntled or disaffected ex-employees and how to maintain contact with them to minimize the security risk. It was agreed that Bob Bannerman would chair a small group to prepare a proposal on this. (See my memorandum dated 4 June to Bob.)

LKW:jrf